

**Township of Harrison
Information Request Time Extension Procedure Notice**

Under Pennsylvania law (53 P.S. § 8424, Act 50), you have 30 calendar days from the mailing date of this information request to respond by: (1) providing the Township with the requested information; or (2) requesting an extension of time in which to provide the requested information. If you need an extension, send a written request, specifying the reasons for the extension and the facts supporting those reasons, to the following address: Harrison Township, Municipal Drive, P.O. Box 376, Natrona Heights, PA 15065, Attention: Township Executive Secretary.

Reasonable time extensions will be granted for good cause. The Township will notify you in writing of whether a time extension has been granted. If your request is granted, you will be informed of the amount of the time extension. If your request is denied, you will be informed on the basis for its denial and that you must immediately provide the requested information.