

**Agenda Meeting
February 23, 2017**

V. Chairman Heasley called the meeting to order at 7:30 P.M.

Commissioners Heasley, Bergstrom and Dizard were present. Mr. Poston and Mr. Lilly were absent and out of town.

V. Chairman Heasley said we should act on Resolution No. 7148-the Concurring Resolution for the \$100,000 CITF Grant Application to complete the Natrona Concession Stand.

Mrs. Bergstrom so moved. Motion seconded by Mr. Dizard and carried.

V. Chairman Heasley read the items for action Monday, including Ordinance No. 1992, which amends the Zoning Ordinance regarding medical marijuana and banners. He said that Ordinance No. 1993 amends the transient merchant and soliciting ordinance regarding door to door soliciting.

V. Chairman Heasley said resolution no. 17489 would authorize the Agreement with Harrison Highlands Land Company for the donation of 6 parcels of land they own on Altermoor Drive.

V. Chairman Heasley said Resolution No. 1749 will declare the month of April as Local Government Week in Harrison Township in conjunction with our Banner Community status.

V. Chairman said we will issue proclamation honoring Christopher Dombrowski on the attainment of Eagle Scout status.

V. Chairman Heasley said we will also issue a Proclamation naming the week of March 5-11 as MS Awareness Week in the Township.

He said the next item is to proclaim PA 811 Safe Digging month in April.

V. Chairman Heasley said the next item is to authorize the allocations of \$1,250 to each fire company and the next item is to make an appointment to the Recreation Board to replace Cecelia Lilly.

Mr. Dizard said we received three applications from people who are already active on the Advisory Committee. They are Mark Loya, Megan Zandarski and Jay Szalanski. He said they are people known to the Board. Mr. Dizard said that Mark also represents Hilltop Hose Fire Company and does media work for Highlands.

Mr. Dizard said that he would like to appoint Mark Loya to take Cecelia's term and said that Buff Nolen has said he will resign and he would then like to appoint Megan Zandarski to his term and Jay Szalanski to the Advisory Committee.

V. Chairman Heasley said we can act on Mark and Jay tonight but since Buff has not resigned, it is like we are sort of forcing him out.

Mr. Dizard moved to appoint Mark Loya and Jay Szalanski as stated. Motion seconded by Mrs. Bergstrom and carried.

V. Chairman Heasley said next is to consider leasing a new phone system for the municipal building. He said there is no question we need one.

Mr. Dizard said we looked at some proposals last summer and we should have done it before this and so moved, to accept the lease through Advent Communications at \$110 per month. Motion seconded by Mrs. Bergstrom and carried.

Mrs. Bergstrom said can we act on Items 5, 6, 7, and 8 tonight?

V. Chairman said not Item 5, I think we should hold that for the Regular Meeting.

Mrs. Bergstrom moved to make the MS and Safe Digging proclamations and to authorize the payments to the fire companies. Motion seconded by Mr. Dizard and carried.

Mr. Raymond Antonelli advised he had the figures ready for the proposed 2017 road work. He said that the estimates outweigh the budget which is about \$425,000 and the Board should set a priority list and if the numbers come in lower, we can add some of the streets back. He said his 2016 estimate was higher than the bids actually came in since he added some of the administrative costs. He said that the milling prices were also lower last year.

Mr. Antonelli said we got a lot of bids last year in early May and felt this year may be even cheaper than 2016.

Mr. Antonelli reviewed the streets with the Board in detail on some of them regarding what type of remedial work would be done when the paving is done.

Further discussion ensued on a number of the streets.

The discussion of the paving of Pitt Alley noted that we have to replace a sewer line there and that we should delay it until that work is done.

V. Chairman Heasley advised that we currently have \$389,000 in the Bond Account and the bid from State Pipe for Pitt Alley was nearly \$200,000. He said we may want to act on the sewer bid so we can proceed.

Discussion was held regarding doing tar and chip work on some streets, and Mr. Antonelli cautioned that people don't like to see that tar and chip work on residential streets.

V. Chairman Heasley said he and Randy went out to look at work that could be done with a procedure Russell Standard has and Steve was to get back to us on someplace where we could see it on a roadway.

V. Chairman Healey said that any we don't do this year carry over to the list for next year.

He said he will have Randy review the list and the photos to make a priority list.

Mf. Dizard said that the work done this year is more comprehensive than he has seen in the past.

Mr. Dizard said he has some issues to bring up and V. Chairman Heasley said he felt some of the items should be held until the two other Board Members are here.

Mr. Dizard said it has been discussed for some time that there is a need for another full-time zoning and ordinance officer. He said the current staff is doing what they can and trying to get the work done but need more help. He said he presented the zoning and ordinance budget and hiring another person would actually be budget neutral.

Mr. Dizard said we got a proposal on February 15 for the updating of the database at a cost of \$2,952, also budget neutral. He said that the money being spent for this department is a

pittance compared to the other departments and that zoning and ordinance is the most critical activity here.

Mrs. Bergstrom said the total hours are less than last year.

Mr. Dizard said Lindsay Fraser is working 50-60 hours per week to get up to par for less compensation. He said he would like to appoint her the acting supervisor now and a salary increase when she begins courses in June for certification.

Mr. Dizard said the Board is not giving this department the support it needs. He said we took an \$800,000 loan that we did not need because we had funds on hand costing us money in interest. He said he felt we agreed to hire another full time officer and made a motion to post the position. V. Chairman Heasley said he is not opposed to it but he felt that we should not

Vote on this without the whole Board present.

Mr. Dizard moved to authorize posting the second full time zoning and ordinance officer position. He said it can appear on the website, on ALOM's site and the LGA site and the Trib. He said the application deadline would be March 31.

Seconded by Mrs. Bergstrom. Motion carried, V. Chairman Heasley opposed.

Mr. Dizard said we received a work plan from Kacey Shoupe for the database work dated February 15, for a total of \$2,952. He said she has already used 40 hours of that time.

V. Chairman Heasley said he feels this should come before the full Board.

Mr. Dizard moved to accept the work plan. Motion seconded by Mrs. Bergstrom, motion carried, with V. Chairman Heasley opposed.

Mr. Dizard moved to promote Lindsay Fraser to Acting Supervisor until Joe Marino retires, and after his retirement, she would receive an increase to \$22 per hour. He said that would reflect the increased responsibilities. Mrs. Bergstrom said she would not vote for the motion as worded and said we should wait until Joe retires before we go any further. V. Chairman Heasley agreed that we would have to wait for his retirement.

Mr. Dizard said this would show respect for her responsibility. V. Chairman Heasley said he is not suggesting that he does not respect Lindsay's work but that we have to wait until Joe retires to take further actions.

Mr. DIasrd moved then to name Lindsay Fraser the Acting Supervisor in the zoning and ordinance department. Mrs. Bergstrom seconded, motion carried.

Mrs. Bergstrom said we should hold the rest of it until Joe retires. She said when his retirement is a done deal then she is okay with it.

Mr. Dizard said we have not been able to supplement the website for a couple of months now and he had discussed updating it with Sam Mastovich who designed our site. He said Sam would do the updates for \$80 per month. Mr. Dizard said it is critical that the site be kept up to date and it is not current.

Mr. Dizard moved to have MBS do the website updating for \$80 per month. Motion seconded by Mrs. Bergstrom and carried.

Mrs. Bergstrom said she is meeting with forms interested in making a proposal on the walking and biking trail.

Mr. Dizard moved to adjourn. Motion seconded by Mrs. Bergstrom and carried.

Meeting adjourned at 8:42 P.M.

Faith A. Payne, Executive Secretary