

**Harrison Township Recreation Board and Citizens Advisory Committee Minutes**  
**August 15, 2017**

- I. Members present: Natalie Cale, , Josh Nulph, Mike Cebula, Pat Walters, Megan Zendarski, John Babinsack, Mark Loya; Advisory members present: Alyssa Imler, Chuck Dizard, Robin Bergstrom, Jay Szalanski
- II. Pre-meeting of the Recreation Board at 5:30
  - a. The Recreation Board made a list of information to include on the Recreation Board member application
  - b. We brainstormed ways to get more volunteers to help with larger events such as the Harvest Festival and Christmas Festival
- III. Movie Night
  - a. August 16 @ 8:30
  - b. HHS baseball boosters selling concessions
  - c. Safety First Retirement is sponsoring the event (\$500)
  - d. Advertised through Saavy Citizen, fliers, banner, Facebook and email
  - e. Showing Secret Life of Pets
- IV. 9-11
  - a. Kate Bielak (President of Team Red, White and Blue) requested help from the recreation board for supplies and support for 9-11 tribute walk
  - b. Recreation Board is unable to purchase supplies
  - c. We will support the event through advertising and active participation
  - d. Encourage community members to participate in the event by visiting Kate Bielak @ Facebook; she is accepting donations of water and runners/walkers; sign up for a time slot
  - e. Information will be added to Saavy Citizen app
- V. Electrical updates at OLMBS
  - a. Jay gave a report on the the electrical update progress at OLMBS
  - b. A1 renting us a new Ditch Witch w/trailer for \$100/day; approximately \$100 for electrical updates
  - c. Work to be done this Saturday starting at 8:00/8:30
  - d. Volunteers are invited to participate
- VI. Harrison Harvest Festival
  - a. October 14, 2017
  - b. Highlands School Board approved use of facilities
  - c. Food trucks confirmed: Applewood Cookery, Hot Dog Truck, Carlene's Cookies, Vibos, Grand Affair, Girls Lunch Box, Donnies BBQ, Sams Gyros
  - d. Stroller ad is being updated and advertising of vendors of any type; a flier will be distributed at Movie Night; collaborate with Jen Goldberg to create a flier; advertising through sewage bill, Facebook, Saavy Citizen, email, fliers, announcements made at HHS football games, the score board at HHS track field, fliers sent home at school, through the Knights of Columbus
  - e. Music entertainment: Jim Watt "The Buffettman" and the Fruitcakes
  - f. Bouncy houses: \$250 and \$175
  - g. At least 1 hayride is secured; looking into possibly a second
  - h. Purchasing small pumpkins for children to paint and large pumpkins for decorations; still need confirmation on pricing and purchasing these
  - i. Hay bales and corn stalks will likely need to be purchased, not borrowed
  - j. Port a johns still need to be secured
  - k. Allegheny County bandstand is reserved at \$500; will be delivered the day of the event
  - l. Sponsorship for band and bandstand is being sought; request letter sent to Sheetz headquarters
  - m. Still waiting confirmation of a DJ
  - n. Cost of the event is estimated at approximately \$5000
  - o. An overview of the new bike/pedestrian trail will be available for community members to view
  - p. A1 will rent us tables (8 ft.) for \$8/table and chairs \$1/each; it was suggested to prepare seating for 200; \$40 delivery fee since they will need to return late for pick up (includes delivery of bouncy houses as well)
- VII. Harrison Township Halloween Trick or Treat
  - a. 6:00-8:00 on October 28
  - b. Police and all fire companies will be notified
- VIII. Next meeting is August 29 at 6:30 (pending approval from Faith that the facilities aren't already booked)

