

**Regular Meeting  
December 19, 2016**

**Chairman Poston called the Meeting to order at 7:30 P.M.  
The Pledge of Allegiance was repeated.**

**Roll Call – Commissioners Lilly, Poston, Bergstrom,  
Heasley and Dizard responded to roll call.**

**The Solicitor and Engineer were present.**

**Chairman Poston dispensed with reading of the minutes  
since the Board Members received a copy of same.**

**Remarks from Visitors:**

**Gill; Godfrey, Walnut Street, reported on the Natrona  
Comes Together activates. He said they met with Sen.  
Vulakovich and Jim Ferlo regarding the Bank Building and the  
proposed use of it as a community center and veterans housing.  
He said they are working on getting a grant for this and it may  
be announced in January.**

**Mr. Godfrey said NCT would oversee the operation of the  
community center if it is funded. Bill advised they received a  
grant of \$22,500 from PNC for their educational programs  
which will fund it for two years. He said that would include  
sports activities, science programs, a boat trip and concerts.**

**Mr. Godfrey said they are looking for funding for the row  
house which is to be a museum. He said Sen. Vulakovich took a  
tour of Natrona with them,**

**Greg Govan of Lewis Tree Service said his company will be  
trimming trees for West Penn Power in the Township. He said  
he met with the Tree Committee and discussed the removal of  
municipal trees that may be unhealthy and it would be  
beneficial to get rid of them.**

**Chairman Poston these are on the public right of way,  
correct?**

**Mr. Govan said that is true and they do not need any  
permission to cut them away from the owner lines. He said his  
company can provide vouchers for a new tree if people want to**

replace any they have West Penn cut down. This is a program they have to get rid of old trees.

Mr. Kaczmarek in the audience said he was concerned about the way West Penn cut the trees at Mile Lock Lane as they were topped completely.

Mr. Govan said that is old school and they uses other methods to protect the trees and let them grow properly.

Mrs. Bergstrom asked if there is a tree in a yard that is in the wires, what will they do?

Mr. Govan said they will be notified of any necessary action. He discussed elm bore disease to trees.

Mr. Cajka, in the audience and of the Tree Committee, asked what the property owners can do.

Mr. Govan said if the tree runs into the wires they can cut them out but will work with people to do the best job they can.

Mr. Dizard said Mr. Sarver of West Penn Power said that they can get a voucher for trees cut down in the public rights of way to replace with a smaller ornamental tree.

Mr. Govan said they recommend getting various kinds of trees and they have a list of preferred ones that do not interfere with the wires.

Chairman Poston aid we just received a memo stating that Davey Tree Service will be working for West Penn in our area.

Mr. Govan said there are several contractors doing this work.

Chairman Poston asked if they will have ID badges and Mr. Govan advised not all companies do but his men have them.

#### **Committee Reports:**

Mrs. Bergstrom, Fir & Property and Grants, advised that Hilltop had 9 fires and drills and Harrison Hills had 18 calls and training during the month.

Mrs. Bergstrom said Citizens had 8 fire calls and 2 drills and 267 EMS calls. She said Jim Erb thanked the Township of its support of the fire companies.

Mrs. Bergstrom said she is working on a draft RFP for the walking and biking road design for the Active Allegheny Grant of \$50,000 to prepare the design.

Mr. Lilly, Finance, read the November Paid Bills to be Ratified in the amount of \$101,578.81 and asked for a motion to approve. Mr. Heasley so moved. Motion seconded by Mrs. Bergstrom and carried.

Mr. Lilly advised the Bills Payable for December total \$38,414.29. Mr. Heasley moved to approve the bills for payment. Seconded by Mr. Dizard and carried.

Mr. oily said there are bills from the Bond Account in amount of \$\$79,031.65. Mr. Heasley moved to approve same. Motion seconded by Mr. Dizard and carried.

Mr. Lilly said there is also an invoice for Cargill Salt from the Liquid Fuel account for \$3,298.31. Motion by Mr. Heasley to approve same, seconded by Mr. Dizard and carried.

Mr. Dizard, Ordinance and Zoning, said there is a totally part-time staff since Joe is off. He said there were 4 inspections this month for a total of 189 for the year. He said that zoning certificates totaled \$28,000 and building permits of \$116,000 with fees of \$12,500.

Mr. Dizard said there were 37 ordinance complaints and 6 abandoned vehicles were cleared from the streets. He said many had been cleared this year.

Mrs. Bergstrom asked if they were scrapped.

Mr. Dizard said most of the owners got rid of them and others were towed to storage. He revised the garbage and junk complaints, property maintenance issues and that they are going after landlords who do not get inspections before they rent.

Chairman Poston said referring to the fees you quoted, that of the fees collected, 85% went to NIRA for third party building services. He said that \$41,000 was actually received this year.

Mr. Dizard stated that the Township gets 100% of the fees for fences and sheds and other small construction.

Chairman Poston, Public Safety, read the Police Report for the month of November as follows:

204	Accounted calls to the Police Office
356	Reported Police Support and Service Calls

22	Traffic Accidents
1	Prisoner Detained
7	Juvenile Arrests
17	Traffic Citations
23	Non-Traffic Citations
16	Ordinance Citations
4	Parking Tickets
11	Misdemeanor/Felony Warrants

Fines collected form Allegheny Co. Court	132.94
Fines collected form the Magistrate's Office	4,615.50
Fines collected form Parking tickets	20.00
Sales of accidents report copies	180.00
<b>Total</b>	<b>\$ 4,948.44</b>

**Disbursements to Police for District Court 501.28**

Chairman Poston said Chief Klein received a letter form the AK NAACP thanking him for participation in a forum they held with the community.

Mr. Heasley, Public Works, advised that the men continued to collect leaf bags and ground compost for the 9<sup>th</sup> time at the site.

He said that 300 tons of road salt were delivered and we have a full shed with salt left form last year. He said that the 5 salt trucks are prepped and ready to go.

Mr. Heasley advised that State Pipe burst 400 feet of new 12 inch sanitary sewer line on Argonne Drive and sealed 3 manholes.

He said they also did some work on Warner Alley, with 520 of new 8 inch pipe installed between Oregon Avenue and Oak Alley.

Mr. Heasley said there had been only 4 times having to salt with one icy Saturday when they had to use anti-skid material

mixed with the salt. Chairman Poston said they did a great job that day.

Mr. Dizard said that \$11,368 came to us in fees plus rental inspection fees.

Chairman Poston said if we got rid of NIRA we could keep all that money.

Chairman Poston read Ordinance No. 1990 being the 2017 Budget.

Mr. Heasley moved to adopt same. Motion seconded by Mrs. Bergstrom. Mr. Dizard and Mr. Lilly voting no. Chairman Poston cast the third aye vote.

Chairman Poston said next is Ordinance No. 1990-A, the 2017 Tax Levy at 5.106 mills. Motion made by Mr. Dizard, seconded by Mr. Heasley. Mr. Lilly voting no. Motion carried.

Chairman Poston said Ordinance No. 1991 – Authorizing the acceptance of property adjacent to Oak Alley for street purposes. He said this property belongs to Sheetz and it will widen the alley.

Mr. Cajka in the audience asked the width of the property? He said that the lawyer from Sheetz told his wife they didn't want the alley.

Chairman Poston said the alloy is ours and there will be a gate at the Warner Alley side of it when the work is done there. There will not be any speed bumps or other barriers and said that we discussed this a long time ago that it would be that way.

Mr. Cajka asked a question about a pole being moved when the alley is widened.

Emily Mueller, Solicitor, said this property would add ten extra feet to the alley sand said the surface will be the same as it is unless the Township paves it.

Chairman Poston said "You'll get your truck out Tom".

Mr. Dizard moved to adopt Ordinance No. 1991. Motion seconded by Mr. Heasley and carried.

Chairman Poston read Resolution No. 1739, being the authorization for the 2017 Tax Anticipation Note through First Commonwealth Bank in the amount of \$800,000.

**Mr. Dizard said he has questions on this and feels the Boiardo should discuss it next year before we take such a large loan. He said we paid \$11,000 in interest in 2015 and when we have money on hand we should use that instead of increasing costs. He said we should be self-funding and save the interest or ask for a line of credit to take funds only as needed.**

**Chairman Poston advised this loan takes us through the first 3 or 4 months of the year until real estate taxes come in. What happens when we run out of money and can't pay our bills. He said the \$11,000 is worth the problems we would have.**

**Mr. Dizard reiterated his reasons and request to discuss this more next year.**

**Mr. Heasley moved to approve the Resolution. Motion seconded by Mrs. Bergstrom and carried.**

**Chairman Poston said Resolution No. 1740 authorized the direct deposit program for employees who want it for their paychecks. Mrs. Bergstrom asked if we could mandate this so everyone has to use it.**

**Mr. Dizard moved to adopt Resolution No. 1740. Motion seconded by Mrs. Bergstrom and motion carried.**

**Chairman Poston said that Resolution No. 1741 will add a Do Not Enter section to Chapter 15 of the Code of Ordinances. He said there were none listed before but we found a number of these areas throughout the township and the Solicitor said they should be in the Code.**

**Mr. Heasley moved to adopt the Resolution. Motions seconded by Mr. Dizard and carried.**

**Chairman Poston said the next item is the re-appointment of Jake Dvorak to a five year term on the Water Authority. He said he has talked with Jake, and he does have some health problems, but wants to remain on the Authority while he can serve the Township. Bill said Jake was one of the original members of the Water Authority and said he would resign if he could no longer carry out his duties.**

**Mr. Heasley moved to re-appoint Jacob Dvorak for a five year term effective January 1, 2017 on the Water Authority. Motion seconded by Mrs. Bergstrom and carried.**

**Chairman Poston said we need to appoint someone to the Vacancy Board. He said that George Conroy has served for a few years and that the Board has never been used in the past.**

**Chairman Poston said it only comes into play if there are only 4 Board Members available and there is a big issue to decide and the Vacancy Board member could break the tie vote.**

**Mr. Dizard moved to nominate Dave Barnas for the Vacancy Board. He said he is the planning Commission Chairman.**

**Chairman Poston said he would like to nominate George Conroy. He served as a Commissioner for 37 years and is now on the Water Authority and is one of the sharpest people I know. He said George used common sense to run this place when he was here.**

**Mr. Healey moved to appoint George Conroy. Mrs. Bergstrom seconded, Mr. Dizard and Mr. Lilly voting no and Chairman Poston voting yes.**

**Chairman Poston said the next item is to hire Lindsay Fraser as the Zoning and Ordinate Officer effective January 1, 2017.**

**Mr. Dizard said there were five candidates but three did not have the required qualifications. He said we will send letters to those people thanking them for their interest.**

**Mr. Dizard said the other two applicants had the requirements we asked for and he and Norb interviewed them. He said Lindsay has been working here since last month part-time as the data base specialist and he would like to see her begin January 1, 2017 as the Zoning and Ordinance Officer.**

**Chairman Poston asked if that was a motion and Mr. Dizard so moved. Motion seconded by Mrs. Bergstrom and carried.**

**Chairman Poston welcomed Lindsay aboard, as she was in the audience.**

**Chairman Poston said that we can go ahead and authorize the Developer's Agreement with WINCO since it should be ready shortly. This is for the industrial park near the BP. This would be subject to the approval of the Solicitor and Engineer. Secretary advised this would be Resolution No. 1742.**

Mr. Heasley so moved, to adopt the Resolution as stated. Motion sectioned by Mr. Dizard. He said he would like to see more activity out there.

Chairman Poston said they had to cut the trees as they did because of bats that would live in them.

Mr. Antonelli said they anticipate a February start.

Motion carried.

Mr. Dizard oved to delegate the responsibility of selling the banners to be out along the highway to the Recreation Board. He said it wouldn't cost the Township anything as people would sponsor them.

Chairman Poston said it has to be approved by West Penn Power.

Mr. Dizard said this would be only to appoint someone to handle soliciting the sale of the banners. Motions seconded by Mr. Heasley and carried.

Chairman Poston said the Township offices will be closed from Friday, the 23<sup>rd</sup> through Tuesday, when they will reopen after the Christmas Holiday and the same schedule for New Year's.

Mrs. Bergstrom commended the Recreation Board for the great job they did on the Christmas event.

It was announced that the event cost about \$5,000 and that \$4,000 was raised in donations.

Chairman Poston said it brought out a lot of the community but added that it got dark so early that it was hard to see what was going on.

Chairman Poston said they may have the 5K in June and they have a lot of events scheduled for Earth Day, which is a big project and lots of work.

Chairman Poston moved to adjourn. Motion seconded by Mr. Heasley and carried.

Meeting adjourned at 8:22 P.M.

**ATTEST:**

**TOWNSHIP OF HARRISON**

\_\_\_\_\_  
**Executive Secretary**

By \_\_\_\_\_  
**President, Board of  
Commissioners**