

**Agenda Meeting
May 24, 2018**

The Agenda Meeting was called to order at 7:30 P.M. by Chairman Heasley.

Commissioners Lilly, Heasley, Bergstrom, Poston and Dizard responded to call call.

Chairman Heasley said we have a few items to act on tonight, the first being Resolution No. 1772-Authorizing the joint grant application through Allegheny County Department of Development with Brackenridge and Tarentum for a \$50,000 grant for a multi-municipal Comprehensive Plan.

Mr. Dizard moved to adopt the Resolution, motion seconded by Mr. Poston and carried.

Mr. Dizard said that Lindsay worked with the county staff to develop the application and the maximum cost of the plan would be \$90,000. Allegheny County is so excited about the multi-municipal plan that they are giving us a grant of \$50,000. Harrison Township will pay \$23,169 over two years, based on population. Mr. Dizard provided the detail for Tarentum and Brackenridge on May 25, 2018, being Tarentum's share is \$9,787 and Brackenridge, \$7,043.

Chairman Heasley said the next item is to ratify the fireworks permit for the Relay for Life display which they have been doing for years. It will be on June 2, 2018.

Mr. Poston so moved. Motions seconded by Mr. Dizard and carried.

Chairman Heasley said the next item is to ratify the payment of \$96,276.91 to the contractor for the Chestnut Street Sewer project. This is from the Bond Account.

Chairman Heasley asked Mr. Lilly if he was satisfied with the work their restoration work. Mr. Lilly said he has not completed to and he doesn't know when he will be back.

Chairman Heasley advised NIRA recommended the payment. Mr. Dizard oved to ratify same. Motion seconded by Mr. Poston and carried, with Mr. Lilly voting no.

Chairman Heasley said these items will be considered on Tuesday, May 29, at the Regular Meeting:

The first is a Public Hearing and Public Meeting to consider adoption of Ordinance No. 1998 – Granting Volunteer Service Earned Income Tax Credit to firefighters.

Chairman Heasley said next tis Resolution No. 1773 – Establishing the annual criteria for the Volunteer Service Credit Program.

Chairman Heasley said Mrs. Bergstrom has worked with the fire companies to determine the extensive list. Mrs. Bergstrom said she will provide the list to Faith

Chairman Heasley said the next item is Resolution No. 1774 – Establishing Residential Permit Parking along Sylvan Avenue, Glenmar

Street, Pearl Street, Pearl Street Extension, South Meadow Street, Laurel Alley and Parkway Avenue as detailed therein.

Mrs. Bergstrom said they requested this because Sylvan put up the barriers, and Chairman Heasley said although they are down now, and their president was not involved in taking them down, the residents say that they have put up with parking on their lawns and everywhere over the years when Sylvan has events.

Chairman Heasley said the next item is to accept or acknowledge the resignation of Douglas Gallagher effective June 8, 2018.

Chairman Heasley said next is the 2nd Quarter Allocations of \$1,250 to each fire company.

Chairman Heasley said next is to act on the proposal from Comcast Business to upgrade the phone and internet service. He advised they also gave us a proposal to provide surveillance cameras.

Mr. Dizard said he is okay with the phone service proposal and discussed the cameras with Mike Klein. He feels the costs are too high to pay monthly for the cameras.

Mr. Poston said we don't have video equipment now. Mr. Dizard said anyone can buy pretty good video equipment without the recurring cost. He said e does not feel we need to go with them just because we got a proposal.

Mr. Poston asked Chief Klein if the camera on the fuel tanks records and Chief advised it does.

Chairman Heasley said the next item is to authorize printing of the website and Savvy Citizen flyer for distribution to our residents.

Mr. Dizard said the cost is \$875 for 5,000 and they will be sent in the sewage bills at not cost. He said he felt it would get more traffic on our website for better communication and more people using Savvy Citizen so it is a positive thing.

Mr. Dizard said we also need to authorize paying the annual fee to continue participating in the Savvy Citizen app program. He said it would be \$1,832 for a year because we have credit for signing up another municipality.

Chairman Heasley asked is tat based on a certain number of participants?

Mr. Dizard said he has talked extensively with Crafton Borough and believe they are going to participate and that will provide a credit for next year.

Chairman Heasley asked if there is a maximum number of participant and Mr. Dizard said no, we pay for the service and it is at no cost to the residents or users. He said currently there are 727 users, with 610 of them being Harrison Township residents. He said he feels that is a pretty good number. He said the app is linked to our website calendar s anything posted there comes to them as a notification the app.

Chairman Heasley asked when the free period expires and Mr. Dizard advised May 31, so we would start paying June 1. He said we pay for the whole year up front to get the credit.

Chairman Heasley said the next item is to authorize the Solicitor to make certain amendments to the garbage and recycling ordinance at Chapter 20, Parts 1 and 2.

Mr. Dizard said Emily is about done with the amendment.

Chairman Heasley said the next item is to authorize payment other contractor, CRS Contracting, LLC, in amount of \$41,000 for the Keystone Communities Grant demolitions.

Mr. Dizard said this was for 54 Center Street and 78 Pine Street and CRS did an exquisite job. He said the State grant was \$40,000 and we have \$30,000 or \$40,000 in the budget and only have to pay \$1,000.

Mr. Lilly said they did a great job restoring property after the demolition.

Chairman Heasley said the next item is to have Norbert Cieslinski perform certain duties regarding vacant properties and high grass and weeds at a cost of \$17 per hour plus mileage.

Mr. Dizard did he can work with the data base and get the information we need regarding vacant properties.

Chairman Heasley told Lindsay to get in touch with Ray about any lots we can cut now that the summer workers are here, just one here or there that they can get to.

Lindsay Fraser said the one she talked with Randy about is on Union Avenue, the abandoned house where the man was found dead after some time. She said she spoke with Emily about a way to establish an estate for the property and in that way, to find the best way to deal with this property as it will most likely need to be demolished.

Lindsay said Emily needs Board approval to go forward with looking into the estate matter.

Chairman Heasley asked Mr. Dizard to discuss the matters on his list of items.

He said the Emily is finishing up a contract with James Desmond to do inspections for us. The fee would be \$50 with him taking \$30 and the Township retaining \$20 for administrative costs. He asked that this be added to Monday's agenda.

Mr. Lilly said we need to have a re-inspection fee. Mr. Dizard said we do and it is \$25.

Mr. Lilly said it should be the same since they have to go back and landlords should know what they need to provide. Mr. Dizard said Mr. Desmond will also get a portion of the reinspection fees

Mr. Dizard said he would like to add hiring Thomas Grant as of June 1, 2018 at \$18 per hour to work part-time in the zoning and ordinance office. He said he currently works in Maryland in the fire and EMS service but comes back here and would work 20-25 hours.

Mrs. Bergstrom asked if this job was posted and Mr. Dizard said it was not. He said Mr. Grant was one of the applicants for the job last year.

The Board discussed the matter of the demolition at 12 Greenwich Street.

Mr. Dizard said you got a copy of Lindsay's memo which she really worked hard to get to us for today CRS would do the demolition at a cost of \$12,500 and there is also an asbestos inspection needed. Their proposal is \$465 for a total of \$12,965. He said CRS stated a higher bid but said he can do the work as stated here.

Lindsay advised CRS did the 1300 Alabama Avenue demolition.

Mr. Dizard oved to accept the bid of CRS and Allegheny Global for the Greenwich Street demolition. Motion seconded by Mr. Lilly and carried.

Mr. Dizard said that the minutes of our meetings are not complete for 2017 with 6 meetings not yet done or posted. He said that puts us at risk since they are required.

Secretary advised she has completed three of those to date. She said that one had 28 pages of notes and another had 26 pages.

Mr. Dizard said that doesn't make a difference, they have to be completed, and Secretary advised they certainly will be done. Mr. Dizard said he felt we should have them by the June meeting.

Mr. Dizard and Lindsay discussed the financial position of the Heights Plaza and the Board was advised that the bank that took over its mortgage plans to make improvements and will be here next week. They are fully aware of all the violations that have been pointed out to Steve Kogut and Lindsay advised she as contacts within their legal office.

She said they have not been cited but given a notice of violations under the ordinance and we have to give them 60 days to respond.

Mr. Poston said that you can write letters of violation but unless it is put in a citation at the Magistrate's then we cannot get them here to a hearing so the Magistrate can rule.

Mr. Dizard said the leverage we have is that the 7 or 8-page notice of various violations can be used in court. She said she looked at the law and if have 6 of the same offense it can become a summary offense and the Township could file for extradition of the owner. She said we would bear that expense and it requires the Governor's approval.

Chief Klein said if a warrant is issued the matter goes to the Sheriff's Office for arrest.

MR. Dizard moved to accept a proposal for a company (Secretary's Note: I did not have any documentation of the name of the company and did not want to misquote it here) to begin a search for a Township Manager. Motion seconded by Mrs. Bergstrom and carried.

Chairman Hensley asked Mr. Dizard about the Washington Financial interest rate and he advised it is now 1.61%, which brings \$12,880 in interest on the \$800,000 we have there. At First Commonwealth it would bring \$8960.

Mr. Poston said that's nothing compared to the total budget and Mr. Dizard said it's free money.

Mr. Poston moved to adjourn. Motion seconded by Mr. Dizard and carried.

Meeting adjourned at 8:09 P.M.

Faith A. Payne, Executive Secretary

