

Harrison Township Recreation Board and Citizens Advisory Committee Minutes

September 18, 2018

- I. Members and friends present: Natalie Cale, Megan Zendarski, Alyssa Imler, Mike Cebula, Josh Nulph, Chuck Dizard, Karen Ruk, Joe Zagst, Tracy and Jay Szalanski, Todd Stanzione, Pat Walters, John Babinsack
- II. Harvest Festival
 - a. Oct. 6; 12-6
 - b. "Trel-Tones" (polka band) will perform 12:00-2:30; they have already provided a contract
 - c. "Miss Freddy and The Home Cooking Band" will perform 3:00-6:00
 - d. Stage: 12x20 from A1 with a 10x20 tent
 - e. Food tent: 2 10x20 tents (one on each side of the school)
 - f. Secured an additional 20x20 tent
 - g. 225 chairs and 25 tables
 - h. 12 garbage cans; Natalie will confirm set up and pick up of dumpster from waste management
 - i. ATI parking lot is reserved
 - j. Need to check electricity availability
 - k. Neighborhood flier to go out as a curtesy to homes around the event (flier completed)
 - l. Caricaturist and Popcorn the Clown will be at the entire event
 - m. 2 Port a Johns from Mr. John (reserved)
 - n. Sponsorship sign for the front of stage plus two other signs for advertising complete
 - o. Decorations: cornstalks and maybe hay bales need picked up (Mike, Gary); hay bales to be delivered
 - p. Lions Club will donate markers and stickers to decorate pumpkins (225 pumpkins ordered)
 - q. Airbrush tattoo artist for \$65/hour for 4 hours
 - r. \$2000 sponsorship from Natrona Bottling; solicitor is sponsoring the clown; Washington Federal Bank will sponsor pumpkins
 - s. DRZ confirmed for the tractor rides (2:00-4:00)
 - t. Petting zoo confirmed from 12:30-2:30
 - u. Fire trucks, EMS, police invited (Mark is contacting them)
 - v. Limit vendor space to 12 x 12 ft. space/vendor (to be marked off the night before)
 - w. Food trucks: Pittsburgh Perogi, Hotdog Guys, Awesome Eats (?), Applewood Cookery, Sams Gyros, Moonshine fudge/hot nuts (possibly popcorn), Gus Francos Pizza (?), Cody Cabana, ice cream (?), Mac and Gold, Natrona Bottling, Vibos
 - x. At least 12 sale vendors already secured; additional approx.. 10 information vendors
 - y. Arrival/set up mostly the night before; vendor set up at 8:00 (first come, first serve); food trucks arrive 11:00; shut down Broadview Blvd. at 11:30
 - z. Flier is complete; Josh making copies for schools
- III. Trick or Treating
 - a. Trick or Treat 6:30-8:30 (?) can we check on time with Tarentum
 - b. October 31
- IV. Next meeting 10-2-18 at 6:30 at Municipal building

