



## SUBDIVISION AND LAND DEVELOPMENT PLAN APPLICATION

Applications may be submitted M-F, 8:30 AM - 4:00 PM to:

ACED Planning Division, Koppers Building, 436 Seventh Avenue, Suite 500, Pittsburgh, PA 15219

For questions, help, or additional information please email [ACEDPlanning@alleghenycounty.us](mailto:ACEDPlanning@alleghenycounty.us)

### Part 1: General Information

**Property Owner:**

\_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

**Name of Applicant:**

\_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

**Plan Preparer:**

\_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

**Review Type:**       **Advisory Review**       **County Approval**

**NOTE:** Advisory reviews must be submitted by the municipality and County approvals must be submitted by the applicant

**Application Status:**       **Preliminary Plan**       **Final Plan**

**Application Type:**

- Plat Adjustment/Lot Consolidation (no new lots created)
- Minor Subdivision (1-3 new lots created)
- Major Subdivision (4 or more new lots created, or new street created)
- Minor Land Development
- Major Land Development

**Fee enclosed:** \$ \_\_\_\_\_ (make checks payable to: *Allegheny County Economic Development*)

LANCE CHIMKA, DIRECTOR  
**ALLEGHENY COUNTY ECONOMIC DEVELOPMENT**  
KOPPERS BUILDING • 436 SEVENTH AVE, SUITE 500 • PITTSBURGH, PA 15219  
PHONE (412) 350-1000 • WWW.ALLEGHENYCOUNTY.US/ECONDEV

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**Part 2: Location Information**

**Project Name:** \_\_\_\_\_

**Municipality:** \_\_\_\_\_

**Project Address/Location:** \_\_\_\_\_

**Tax Map Parcel(s) #:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Attach additional sheet if necessary

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**Part 3: Zoning Information**

**Existing Zoning:** \_\_\_\_\_

**Variances Requested:**  Yes  No (if Yes, attach description of all variances requested or copy of approved variance)

**Conditional Use:**  Yes  No (if Yes, attach description of all conditions requested or copy of approved conditions)

**Special Exception:**  Yes  No (if Yes, attach description of all special exceptions requested or copy of approved special exception)

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**Part 4: Project Information**

**Total Plan Area:** \_\_\_\_\_ (acres) \_\_\_\_\_ (square feet)

**Total Acreage to be Developed:** \_\_\_\_\_

**Total Impervious Area (Sq. Ft.):** \_\_\_\_\_

**Lots:** Initial - \_\_\_\_\_

Proposed - \_\_\_\_\_

**Phasing:**

Is the development proposed to be constructed in phases?  Yes  No

If Yes, attach a phasing plan and a schedule of the projected dates for the final application of each phase.

**Proposed Utilities:**

Potable Water:  Public  Onsite If public, provider: \_\_\_\_\_

Sanitary Sewer:  Public  Onsite If public, provider: \_\_\_\_\_

If potable water and/or sanitary sewer services will be publicly provided, attach a statement from the provider indicating it has capacity to serve the proposed development.

**Street Information:**

Ownership (check all that apply):

- |                                 |                                  |
|---------------------------------|----------------------------------|
| <input type="checkbox"/> State  | <input type="checkbox"/> Local   |
| <input type="checkbox"/> County | <input type="checkbox"/> Private |

Lineal feet of new streets: \_\_\_\_\_

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**Part 5: Notification to Others**

As applicable, the following agencies have been notified about the proposed subdivision or site development:

- |  |  |
|--|--|
| <input type="checkbox"/> County Health Department<br>Date: _____     | <input type="checkbox"/> PennDOT<br>Date: _____      |
| <input type="checkbox"/> County Public Works<br>Date: _____          | <input type="checkbox"/> PA DEP<br>Date: _____       |
| <input type="checkbox"/> County Conservation District<br>Date: _____ | <input type="checkbox"/> Other: _____<br>Date: _____ |
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**Part 6: Allegheny County SALDO Compliance**

**For subdivisions and land developments in municipalities subject to the Allegheny County Subdivision and Land Development Ordinance:**

- ❖ All applications must include the applicable information required by **Article IV Application Information** (§780-402 Preliminary Plan Submittal Requirements; §780-403 Final Plan Submittal Requirements)
- ❖ All proposed subdivisions land developments must comply with the applicable standards and requirements of **Article V Design Standards**.

Waiver requested:	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, completed application attached:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Modification requested:	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, completed application attached:	<input type="checkbox"/> Yes <input type="checkbox"/> No

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**Part 7: Applicant Declaration**

The applicant declares the following (check only one):

- I am the owner of the property in question.
- I am the authorized agent for the owner of record to the property for which the application is made.
- I am a beneficial land owner as defined by the Pennsylvania Municipalities Planning Code. If this box is checked, a copy of the agreement recorded with the Allegheny County Department of Real Estate authorizing the applicant to subdivide or develop the property must be provided.

*I/We hereby submit the enclosed land development application to the Allegheny County Department of Economic Development for review and consideration in accordance with the PA Municipalities Planning Code (Act 247 of 1968, as amended) and Art. III §780-303 of the Allegheny County Subdivision and Land Development Ordinance:*

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Signature of Applicant

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Date

## APPLICATION SUBMISSION CHECKLIST

All plans shall be prepared according to the requirements of the municipal subdivision and land development ordinance or the Allegheny County Subdivision and Land Development Ordinance, as applicable.

Subdivision and land development plan applications shall be accompanied by the following documents, as applicable:

SUBDIVISION APPLICATIONS	LAND DEVELOPMENT PLAN APPLICATIONS
Plat, prepared according to municipal ordinance or §780-402 and §780-403, as applicable	Site Plan, prepared according to municipal ordinance or §780-402 and §780-403, as applicable
Project Narrative	Project Narrative
Traffic Impact Study <sup>1,5</sup>	Traffic Impact Study <sup>1</sup>
Traffic and Circulation Plan <sup>1,5</sup>	Traffic and Circulation Plan
Geotechnical Report <sup>1,5</sup>	Geotechnical Report <sup>1</sup>
Subsidence Risk Assessment <sup>1,5</sup>	Subsidence Risk Assessment <sup>1</sup>
Soil Contamination Assessment <sup>1,5</sup>	Soil Contamination Assessment <sup>1</sup>
Utilities Plan <sup>1,5</sup>	Utilities Plan
Sewage Facilities Planning Module <sup>1,5</sup>	Sewage Facilities Planning Module <sup>1</sup>
Existing Covenants, Easements, or Other Restrictions <sup>1,5</sup>	Existing Covenants, Easements, or Other Restrictions <sup>1</sup>
Phasing Schedule <sup>5</sup>	Phasing Schedule
Grading Plan <sup>1,2,5</sup>	Landscape Plan
Stormwater Management Plan <sup>1,3,5</sup>	Grading Plan <sup>1,2</sup>
Evidence of Notification of Public Service Providers <sup>5</sup>	Stormwater Management Plan <sup>1,3</sup>
Construction Plans for Public and Private Improvements <sup>1,4,5</sup>	Evidence of Notification of Public Service Providers
Other Required Permits <sup>1,4,5</sup>	Construction Plans for Public and Private Improvements <sup>1,4</sup>
	Other Required Permits <sup>1,4</sup>
<sup>1</sup> Required for County approval plans only	
<sup>2</sup> Required only if municipality does not have an adopted grading ordinance	
<sup>3</sup> Required only if municipality does not have an adopted stormwater management ordinance	
<sup>4</sup> Required for Final Plans only	
<sup>5</sup> Required for Major Subdivisions only	