

**HARRISON TOWNSHIP
ZONING HEARING BOARD APPLICATION**

APPLICATION FOR: (check one)

**Appeal of Zoning Officer Decision
Or Enforcement Notice**

Variance

**Special
Exception**

Name of Applicant: _____ **Phone:** _____

Address: _____ **Email:** _____

Name of Landowner: _____ **Phone:** _____

Address: _____ **Email:** _____

Property Address at issue: _____ **Block & Lot No.:** _____

Zoning District of Property at Issue: _____ **Lot Size:** _____

Has any previous appeal been filed in or an application been filed in connection with Property at issue? **Yes** **No** **Unknown**

Present Use of Property at Issue:

Proposed Use of Property or Alterations to the Property at Issue:

State all reasons for Zoning Hearing Request along with specific Zoning Ordinance sections including all correspondence with the Zoning Officer:

Attorney Name and contact information (if applicable)

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INSTRUCTIONS FOR APPLICANT

Please complete, sign and return Application, along with a nonrefundable application fee of \$500 along with any corresponding documentation, to HARRISON TOWNSHIP, ONE MUNICIPAL DRIVE, PO BOX 376, NATRONA HEIGHTS, PA 15065. Fee payment is accepted as check, money order or cash.

Additionally, one-half of the hearing transcript fee will be charged to the applicant if transcript is requested.

If one-half (1/2) of the fees associated with the Hearing which includes advertising costs, stenographer and any other necessary administrative fees exceed the application fee, the Township will invoice said difference.

Please provide four (4) copies of any supporting documentation, such as plot plans showing all dimensional data, including street centerline and right-of-way, front, side and rear yard setbacks, location of all existing and proposed structures.

Applicant Signature _____ Date: _____

If the Applicant is not the Property Owner, a signed and notarized authorization by the Property Owner providing agency for the Applicant to act on the Owner's behalf must be submitted to the Township with the application.

*****TOWNSHIP USE BELOW*****

Received by: _____ Cash _____ Check Number _____

Date: _____ Application Fee Date: _____

Hearing Date (w/in 60 days of receipt of Application):

Send Hearing Notification Letters no later than 14 days before the hearing date to property owners within 300 feet of property boundary lines:

Property Posted date:

Legal Advertisement Date:

Written Decision Date (NLT 45 days after hearing):