What happens when I submit a concern to Harrison Township Code Enforcement?

1 Complaint Received

A complaint is received and a case is opened. If the complaint pertains to another department or agency, it is referred then closed.

2 Investigation

Code Enforcement conducts an investigation that may include performing research, conducting interviews, sending correspondence, inspecting sites, and making determinations.

3 Enforcement*

Enforcement steps include written warnings, orders to correct, citations and fees, orders to close or vacate unsafe buildings or sites, and enforcement of permits.

4 Hearing*

Parties may appeal enforcement actions to the UCC Board of Appeals who decides the issue and publishes a decision. The process includes case preparation, correspondence, scheduling and holding an hearing, and issuing final notices.

5 Final Processing

Final processing occurs when the complaint is referred, unfounded or abated.

6 Closed

A case can be closed at any point in the process.

* The Enforcement phase and the Hearing Phase may not be a part of every case, and after a Hearing, a case can transfer back to Enforcement.

Harrison Township
Allegheny County, Pennsylvania